

**Shepherd of the Hills Lutheran Church**  
**Governing Board (GB) Meeting Minutes**  
**March 19, 2019**

Meeting Attendees:

Dave Webb, Chair  
Deb Kohen, Vice Chair  
Elizabeth Kohen, Treasurer  
Tim Kane, Secretary  
Chriss Latterell  
Lynn Mears  
Lynette Palmgren  
Lisa Vannelli  
Pastor Renee Patterson

Guests:

Pastor Brice Bloxham  
Sister Tashina Good

1. Opening Prayer by Pastor Renee
2. Recognition of Volunteers
3. Approval of Minutes.
  - The minutes from the February meeting were approved. Moved by Lynn Mears, seconded by Lisa Vannelli.
4. Financial Report
  - Elizabeth Kohen presented the February financial report.
    - For the month, our giving was less than our spending by \$25,975 which was unfavorable compared to our budget for the month by \$16,031.
    - Approved. Moved by Chriss Latterell, seconded by Lynette Palmgren.
    - Discussed Finance Committee suggestion regarding reporting to the congregation.
5. Endowment Policy
  - Reviewed the draft Endowment Policy that we had discussed at our last meeting.
    - A flow chart of the process was presented.
    - Signature page needs to be changed so that it shows what the signatures are approving.
    - Approved. Moved by Elizabeth Kohen, seconded by Lynette Palmgren.
6. Pastor Renee and Staff Reports
  - Discussed new renter – Hmong Peace Church.
  - Discussed the letter from Kidamali with their needs and our Lenten offerings.
    - The letter arrived after Lent had started and it had already been communicated that we would use offerings for scholarships.
    - Decided that money collected already would go to scholarships while the rest would go to Kidamali's needs.
7. Discussed a new process for the Governing Board's newsletter article.
8. Closing Prayer – Sister Tashina