

**Shepherd of the Hills Lutheran Church**  
**Governing Board (GB) Meeting Minutes**  
**October 15, 2019**

Meeting Attendees:

Dave Webb, Chair  
Deb Kohen, Vice Chair  
Elizabeth Kohen, Treasurer  
Tim Kane, Secretary  
Chriss Latterell  
Lynn Mears  
Lynette Palmgren  
Lisa Vannelli  
Pastor Renee Patterson

Guests:

Pastor Brice Bloxham  
Sister Tashina Good  
Maria Miller

Absent:

1. Opening Prayer and Bible Study by Pastor Renee
2. Recognition of Volunteers
3. Approval of Minutes.
  - The minutes from the August meeting were approved. Moved by Lynette Palmgren, seconded by Chriss Latterell.
  - The minutes from the September meeting were approved. Moved by Deb Kohen, seconded by Elizabeth Kohen.
4. Financial Report
  - Elizabeth Kohen presented the September financial report.
    - For the month, our giving was more than our spending by \$566 which was unfavorable compared to our budget for the month by \$33,727.
    - The year to date budget variance is favorable by \$31,307.
    - Approved. Moved by Lynn Mears, seconded by Deb Kohen.
5. Pastor Renee and Staff Reports
  - Updated the management is discussing the property next door that is coming up for sale.
6. Policies
  - Reviewed policies to implement at Shepherd
    - Funds Handling Policy – Sent back for revision
    - Credit Card Use Policy – Approved: Moved by Deb Kohen, seconded by Dave Webb.
7. BKB Scholarships
  - The Board approved the funding for next year's scholarships for our Partner Congregation of Kidamali. Moved by Chriss Latterell, seconded by Lynette Palmgren.
8. Constitution Conversation
  - Reviewed suggested changes and the processes for approval.

## 9. 2020 Budget

- Discussed the budget for next year.
  - Reviewed a preview of the “Light Up the World” stewardship brochure that will go out to the congregation.
  - Discussed how to achieve the 5% increase in giving that is in the budget.
  - Discussed if the potential preschool expansion should be in the budget.
    - Decision would be made in May based on our financial results, funds raised and potential enrollment.
    - Budget impact is about \$20,000.
    - Decided to include it in the budget.

## 10. Closing Prayer – Sister Tashina