

**Shepherd of the Hills Lutheran Church**  
**Governing Board (GB) Meeting Minutes**  
**November 19, 2019**

Meeting Attendees:

Dave Webb, Chair  
Deb Kohen, Vice Chair  
Elizabeth Kohen, Treasurer  
Tim Kane, Secretary  
Chriss Latterell  
Lynn Mears  
Lynette Palmgren  
Lisa Vannelli  
Pastor Renee Patterson

Guests:

Pastor Brice Bloxham  
Sister Tashina Good

1. Opening Prayer and Bible Study by Pastor Renee
2. Recognition of Volunteers
3. Approval of Minutes.
  - The minutes from the October meeting were approved. Moved by Chriss Latterell, seconded by Elizabeth Kohen.
4. Financial Report
  - Elizabeth Kohen presented the October financial report.
    - For the month, our giving was less than our spending by \$8,456 which was favorable compared to our budget for the month by \$6,883.
    - The year to date budget variance is favorable by \$38,190.
    - Approved. Moved by Lynette Palmgren, seconded by Lynn Mears.
5. Pastor Renee and Staff Reports
  - Management discussed the property next door that is coming up for sale and did not see a current need for the property.
6. Constitution Conversation
  - The Board endorsed having the changes presented to the congregation for approval. Moved by Lynn Mears, seconded by Lynette Palmgren.
7. 2020 Budget
  - Discussed how to achieve the 5% increase in giving that is in the budget.
    - If we don't receive the contributions, we will not be able to spend what's in the budget.
  - Endorsed the budget for presentation to the congregation for approval. Moved by Chriss Latterell, seconded by Lynette Palmgren.
8. Via an email discussion prior to meeting the Governing Board discussed and approved Pastor Renee's annual review.
9. Closing Prayer – Sister Tashina