

Shepherd of the Hills Lutheran Church
Governing Board Meeting Minutes
December 15, 2020 @ 6:30pm - online (Zoom)

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| <u>BOARD MEMBERS:</u> | <u>TERM DATES</u> | <u>ATTENDANCE</u> | <u>GUESTS:</u> |
|-------------------------------|---------------------------------------|-------------------|----------------------|
| Dave Webb, Chair | 2018/19; 2020/21 | X | Pastor Brice Bloxham |
| Deb Kohen, Vice Chair | 2015/16; 2017/18; 2019/20; | X | Sister Tashina Good |
| Elizabeth Kohen, Treasurer | 2018/19; 2020/21 | X | |
| Maria Miller, Secretary | 2020/21 | X | |
| Kristen Goligowski, At- Large | 2020/21 | X | |
| Chriss Latterell, At-Large | 2016/17; 2018/19; 2020/21 | X | |
| Lynn Mears, At-Large | 2017/18; 2019/20 | X | |
| Lynette Palmgren, At-Large | 2013/14; 2015/16; 2017/18; 2019/20 | X | |
| Pastor Renee Patterson | | X | |

- **Opening Prayer & Mini Devotional** (Pastor Brice) Luke 1:46b-55
- **Recognition emails**
- **Approval of Meeting Minutes** (Maria Miller)
 The minutes from the November meeting were approved.
 Motion to accept by Deb Kohen, seconded by Chriss Latterell.
- **Financial Report** (Elizabeth Kohen)
 The November financial report was reviewed and approved.
 Motion to accept by Lynette Palmgren, seconded by Lynn Mears.

Discussion:

- We ended November with a deficit of \$6,951, while we budgeted for a deficit of \$2,089. YTD we are ahead.
- At the end of November, we had \$489,068 in cash, including the PPP loan amount of \$130,300. The \$61K collected thus far for the 2020 Special Appeal is currently on the balance sheet and not reflected on the income statement. This money will be kept separate from the General Fund on the balance sheet.

- Additional proposed spending includes:
 - Remaining parking lot lights: \$7,500
 - Copy machine lease payoff: \$31,000
 - Total lease amount is currently \$38,000; early payoff would reduce interest owed and monthly payments from \$833/month to \$250/month for maintenance
 - Security/fire system payoff: \$5,000
 - New drinking fountain for preschool area: \$1100

Motion to approve these additional items of spending moved by Chriss Latterell, second by Deb Kohen, board approved.

- Pastor Renee introduced a Stock Options document that needs Governing Board approval to handle this money and allows Elizabeth, Dave, and Miranda to be authorized to act on the behalf of Shepherd of Hills to complete the transaction.
Deb Kohen moved that we certify Elizabeth Kohen, Dave Webb, and Miranda Oliver to be responsible for these transactions, second by Lynn Mears, board approved.
- Question to the Governing Board to ponder & pray: IF another PPP loan would be available, would we want to apply again. The Governing Board discussed pros and cons of participating in this. If it becomes an option through Congress, the GB will hold a special meeting to discuss further and vote.
- \$600 has been raised so far for family farm and planning on using the interest of the PPP Loan to go toward that as well.

- **Annual Meeting Plan** (Pastor Renee)

Our Annual Meeting is scheduled on January 31st via Zoom.

Voting on financials, minutes, the new Welcome Statement, and adding Sally Peters as a member At-Large to replace Lynette and Lynn Mears and Deb Kohen continuing their positions for another term.

Sister Tashina addressed planning on creating a process for people to securely vote and also to call in a vote. There will be a more detailed plan prepared for the January GB meeting.

- **Update on Welcoming Statement** (Sister Tashina)

A welcoming statement written by the Reconciling Works Committee is to be brought up at the Annual Meeting for vote. This statement will be our commitment and hold us more accountable to be more welcoming to all.

A motion to put this item on the Annual Meeting agenda and be brought to vote at the meeting by Chriss Latterell, seconded by Kristin Goligowski, board approved.

- **Closing Prayer** (Pastor Renee)

Next meeting: January 19 @ 6:30pm on Zoom
Submitted by: Maria Miller