

**Shepherd of the Hills Lutheran Church
Governing Board (GB) Meeting Minutes
February 18, 2020**

Meeting Attendees:

Dave Webb, Chair
Deb Kohen, Vice Chair (via online)
Elizabeth Kohen, Treasurer
Maria Miller, Secretary
Kristen Goligowski
Chriss Latterell
Lynn Mears
Lynette Palmgren
Pastor Renee Patterson

Absent:

Guests:

Pastor Brice Bloxham
Sister Tashina Good

1. 6:30pm - Opening Prayer (Pastor Renee)
Mini-Bible study: Matthew 17:1-9
2. Leadership practice exercise (Dave Webb)
Problem solving exercise using the Homerun Team Decision-making tool and Homerun Leadership app.
3. Recognition of Volunteers
4. Approval of Minutes (Maria Miller)
 - The minutes from the January meeting were approved without revisions.
Moved by Deb Kohen, seconded by Lynn Mears.
5. Financial Report (Elizabeth Kohen)
 - The January financial report:
 - **Summary**
We ended January with a surplus of \$9,225 while we budgeted for a deficit of \$67.
 - **Balance Sheet**
At the end of January, we had \$322,596 in cash. This is up \$23,064 from the beginning of the year, which was \$299,532. We also have \$21,145 in our Endowment.
The amount owed on the mortgage is \$2,684,037.
 - **Statement of Activities Budget Performance**
Total expenses were \$5,063 less than budget.
Giving Income was \$772 more than budget.
 - Other discussion:
 - Pre-school salaries were less than expected. Not sure why this difference. Elizabeth will investigate this with Miranda.
 - Discussion on whether to switch banking to F&M bank. The finance team will discuss this at their upcoming meeting.
 - Financial report approved. Moved by Deb Kohen, seconded by Chriss Latterell.

6. Staff Reports

- Wednesday Soup Dinners (Sister Tashina)
 - Looking for families to donate soups/salads/desserts and run the kitchen for these dinners.
 - By making this more of a community donation event, monies can go straight to our Food Shelf offering.
- Wednesday Lenten offerings earmarked toward Ralph Reeder Food Shelf teaming with MN FoodShare month. Our goal is to raise 3000 lbs. of food donations and \$3000 monetary donations during the Wednesday night Lenten offerings.
 - High schoolers/confirmation students/preschoolers/Kidzone kids are in friendly competition in the drive
 - Bags will be distributed, and bins will be placed in Narthex for donations
- Funds Handling policy changes (Pastor Renee)
 - Referred to Chriss Latterell's expertise as a money counter to give feedback on current policy verbiage in relation to best practices and procedures for incoming money handling.
 - The board addressed concerns with off-site fund handling as well.
 - The Funds Handling Policy document was sent back to Miranda for further edits to align with current practices and recommendations.
- Thrivent grants update (Pastor Renee)
 - Continued conversation on socially ethical investments.
 - Discussed how this has been shared in our church community.
 - Questions on how to know what investments are in their portfolio should be directed to their financial officer.
- RIC conversation update (Pastor Renee)
 - Positive discussions with members with questions/concerns continue.
- Door locking update (Pastor Renee)
 - Incident of person entering the building needing medical attention.
 - Fobs will be replaced with cards and new guidelines of who has access are in progress.
- GB pictures (Pastor Renee)
 - Joe will be taking updated photos of new GB members and ones who need updated photo on March 22nd after the 10am service.
- Summer worship in the park
 - Prince of Peace wants to continue this with us on Wednesday evenings during the summer. Waiting to hear response from other churches if they want to participate.
 - There is a \$2000 rental fee for park shelter. Discussion on if we want to allocate \$1000 toward this for upcoming summer. No vote required.

7. Closing prayer (Pastor Brice)

Submitted by: Maria Miller