

**Shepherd of the Hills Lutheran Church
Governing Board (GB) Meeting Minutes
March 17, 2020**

Meeting Attendees:

Dave Webb, Chair
Deb Kohen, Vice Chair
Elizabeth Kohen, Treasurer
Maria Miller, Secretary
Chris Latterell
Lynn Mears
Lynette Palmgren
Pastor Renee Patterson

Guests:

Pastor Brice Bloxham
Sister Tashina Good (via online)

Absent:

Kristen Goligowski

1. 6:30pm – Check in with the Board on how we are coping with the COVID-19 coronavirus restrictions put in place over the last week.
- Opening Prayer (Pastor Renee)
2. Following the guidelines offered by the CDC regarding the COVID-19 virus and anticipating potentially more guidance in the near future, Pastor Renee and entire staff will be implementing the following:
 - ❖ **Wednesday worship:** Sr. Tashina & Joe are crafting a podcast for this Wednesday worship.
 - ❖ **Sunday worship:** Staff is working with member Ryan Hickok to video tape and upload Sunday worship for (at least) the next two Sundays. This will include announcements, music, the children’s message, readings, the sermon, prayers.
 - ❖ **Other worship conversations:** Discussing alternate Holy Week options and how will we celebrate when we can be together again.
 - ❖ **Bible study:** Going live on Facebook at 1:00 and 6:45pm on Wednesdays.
 - ❖ **Youth Ministry:** Sr. Tashina is working on crafting ways to connect with our youth and families. Working on offering an online confirmation retreat. She will be connecting with youth and their families via an online meeting this Wednesday evening (3/18).
 - ❖ **LYN Ministry:** Pastor Brice is working with the LYN ministry to coordinate ways that we can stay connected and support our elder members and shut ins. He has created a Google Form survey link with two quick questions – one to check off how someone can be of assistance and another to check if you are in need of assistance. The LYN Ministry Team and Pastoral Staff will pair up to the person who can help with a person who is asking for assistance.
 - ❖ **Building safety:** Miranda has sent out an email to members to notify everyone that we are on building lockdown.
 - ❖ **Preschool:** Jilene will continue to offer preschool (in-person) for essential employees. The teachers are working on lessons (videos and lesson plans) that parents can do with their children at home during this time so they can continue their education.

3. Financial Report (Elizabeth Kohen)

- The February financial report:
 - We ended February with a deficit of \$14,445 while we budgeted for a deficit of \$14,363.

Note: The finance report could not be approved because they have not been approved by the financial team prior to the Board Meeting.

Other Financial Report discussion:

- Last year we had 68% of our people giving in non-offering plate manners (electronic giving/stocks). We currently have approx. 80% of people contributing in non-offering plate ways. This is a very impressive upswing!
- Last month's conversation regarding switching banks has not been discussed with the finance team yet.
- Deb suggested the finance team discuss the possibilities of refinancing due to current lower interest rates.
- Pastor Renee asked for suggestions of people to invite to join the finance team.
- The Board is asked to remind people of the importance of continued giving as they are able in order for the church to sustain its ministries.

4. Approval of Minutes (Maria Miller)

- The minutes from the February meeting were approved without revisions.
Moved by Deb Kohen, seconded by Chriss Latterell

5. Next Board meeting in two weeks, March 31st at 6:30pm, using Zoom meeting in addition to our regularly scheduled meeting on April 21st.

6. Closing prayer (Sr. Tashina)

Submitted by: Maria Miller