

Shepherd of the Hills Lutheran Church
Governing Board Meeting Minutes
July 20, 2021 @ 6:30pm

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BOARD MEMBERS:	TERM DATES	ATTENDANCE	GUESTS:
Dave Webb, Chair	2018; 2019; 2020; 2021	X	- Pastor Brice Bloxham
Deb Kohen, Vice Chair	2015; 2016; 2017; 2018; 2019; 2020; 2021	X	-Sister Tashina Good
Elizabeth Kohen, Treasurer	2018; 2019; 2020; 2021	X	
Maria Miller, Secretary	2020; 2021	X	
Kristen Goligowski, At- Large	2020; 2021	X	
Chriss Latterell, At-Large	2016; 2017; 2018; 2019; 2020; 2021	X	
Lynn Mears, At-Large	2017; 2018; 2019; 2020; 2021	X	
Sally Peters, At-Large	2021	X	
Pastor Renee Patterson		X	

Opening Prayer & Mini Devotional John 6:1-14 led by Pastor Renee
Opening Prayer Pastor Brice

Personal check-in

- 75 kids participated in this last week’s VBS program.
- The GB shared some fun stories of their memories of past VBS and Christmas programs they had been involved with.

Notes of Recognition: Lynn and Sally volunteered to take on writing and sending the thank you notes moving forward.

Approval of Meeting Minutes (Maria Miller)

- Motion to approve June minutes by Deb Kohen, seconded by Kristen Goligowski; Board approved.

Financial Report (Elizabeth Kohen)

- The June financial report was reviewed and approved.
 Motion to accept June financial report by Dave Webb, seconded by Deb Kohen; Board approved.

- **Summary/ Discussion:**

- We ended June with a deficit of \$5,230, while we budgeted for a surplus of \$6,891, for an unfavorable variance of \$12,121. To date, we have a surplus of \$58,383, while we have budgeted for an YTD deficit of \$15,034, for a favorable variance of \$73,417.

- Total June income was \$17,521 less than budget, including contribution income, which was \$18,958 behind of budget.

- In June, we were behind in member giving by \$18,958.

- YTD giving is 6.7% behind budget. If we remain at the 6.7% reduction in member giving, we will end the year with \$864,258 in member giving, \$62,264 behind our annual budgeted giving (\$929,310).

Other finance discussion:

- Property Expenses were a little higher due to the tree removal, which was not budgeted. The parking lot was also cleaned and re-striped in the month of June.
- Preschool tuition income was \$8,070 behind monthly budget. Enrollment is down, but Jilene is looking at rearranging classrooms to meet the current needs of families (i.e., adding more all-day care or adding toddler care).
- Furnace replacement – Miranda is working at a grant to get it to a lower expense.

Budget 2022 discussion:

-Elizabeth reported on the finance teams recommendations to table the investment discussions from the GB June meeting of our excess reserve balance until the finance committee has a better picture of how we end in 2021 and how 2022 budget shapes.

Staffing Transitions:

Joe's last day is August 1st – a panel is being formed to look for replacement. Jean Johnson will be interim music leader.

Koreann – leaving in September. Moving back to Brainerd.

Danielle – Preschool teacher leaving to be a full-time mom.

Michelle – moving from Office Admin into the preschool teacher role

Maria – will replace Michelle as Office Administrator. The Governing Board will be looking for a new Secretary to replace Maria on the Board.

Sunday Worship time discussion:

- GB discussed pros and cons regarding Sunday morning worship times. Changing the 8 and 10:00 times.

Pros of keeping current schedule:

- not to make another change (change is hard)

- the hour in between (9 – 10 am coffee and donuts) is community building time to bring people from both services together.

- Praise Band and choir could do a pop-up practice

- could have small groups meet and staff have more time to interact with people

- any later than 11:00 people want to get on with day (lunch, kids activities, sports etc..)

- staff need the extra time to re-set and get outdoor service ready

Cons:

- some of the early service people like the 8:30 time better (more sleep).

GB was at a consensus to leave it at 8 and 10 with community donut time in between services.

(re)Connecting events/initiatives:

- Tuesdays Lunch on the Lawn with Shepherd staff (11:30 every Tuesday)
- Sunday Coffee & Donuts outside
- Coffee & Bagels with Brice
- 7/22 Pour Theology at Shore96
- 7/25 Slice of Shoreview Sunday worship in the park (Shepherd is leading the community service)
- 8/1 Music Sunday (Joe's last Sunday)
- 9/19 Rally Sunday – Food Trucks, Mission Partners, Games, Bouncy House
- 9/23 Start of the Season of Service
- 10/3 Day of Service with a potluck brunch and congregational service projects and goal of being back into the church for 10:00 services.

Closing Prayer: Sister Tashina

Next meeting: August 17 @ 6:30pm

Submitted by: Maria Miller