

**Shepherd of the Hills Lutheran Church**  
**Governing Board Meeting Minutes**  
**December 19, 2023 @ 6:00 In-Person**

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<u>BOARD MEMBERS:</u>	<u>TERM DATES</u>	<u>ATTENDANCE</u>	<u>GUESTS:</u>
			- Robb Clasen
Dave Webb, Chair	2018; 2019; 2020; 2021; 2022; 2023	X	
Sally Peters, Vice Chair	2023;	X	
Elizabeth Kohen, Treasurer	2018; 2019; 2020; 2021; 2022; 2023	X	
Joshua Koepf, Secretary	2022; 2023	X	
Ellen Holmgren, At-Large	2023	X	
Anna Grace, At-Large	2022; 2023	X	
Lynn Mears, At-Large	2017; 2018; 2019; 2020; 2021; 2022 2023	X	
Chriss Latterell, At-Large	2023	X	
Pastor Renee Patterson		X	

**6:00 Opening Business**

- Minutes submitted by Joshua. Elizabeth moved to approve. Chriss seconded. No discussion. Minutes approved unanimously.
- Financial Report submitted by Elizabeth. Anna moved to approve. Lynn seconded the motion. Motion carried unanimously.
  - Year to date budget is favorable according to projections.
- Update on our nominated slate of candidates for our Annual Meeting.
  - Minutes and slate were submitted prior to 30 day notice.

**6:25 Staff reports**

- Significant number of funerals by this time this year.
- Funeral planning processes and letters implemented in response to needs.
- Understanding funeral ministry as an opportunity to care for each other.
- Discussion of feedback to 25% increase in rent for other congregations. Response from congregations has been very understanding and supportive.

**Adjournment 6:36**

