

**Shepherd of the Hills Lutheran Church**  
**Congregational Meeting Minutes**

January 30, 2022

Location: Shepherd of the Hills Sanctuary

**Meeting Attendees:** 86 members

**Call to Order**

Call to Order at 11:07 a.m. by Governing Board Chair Dave Webb

A delay in the start due to allowing for the passing out and printing of additional ballots. Dave noted Shepherd welcomed 25 new members during 2021.

**Approval of Agenda**

See after 2021 Finance Report.

**Opening Prayer**

Pastor Renee opened the meeting with prayer.

**Approval of 2021 Annual Meeting Minutes**

Approval of the 2021 minutes: Noted that a typo for “PPP load” (to “loan”) had been corrected. Motion by Cathy Springhorn, seconded by Robb Clasen. Voice vote of those present approved.

**2021 Financial Reports including Approval of 2021 year-end financials**

Treasurer Elizabeth Kohen thanked the Finance Committee for serving. She reported lower income than budgeted for 2021, but this was offset by staff managing expenses (lowest annual expenses since before 2014). Elizabeth cited a number that had been corrected in the report.

Motion to accept the 2021 Financial Report with correction by Gary Schroth; seconded by Julie Streit. Voice vote approved.

**Approval of Change to Agenda**

Governing Board chair Dave Webb asked for a change to the agenda: Move staff reports to take place during the vote counts (New Business).

Motion to accept the agenda for the 2022 meeting with change to order of staff reports made by Dave Nord, seconded by Chriss Latterell. Voice vote approved.

**Old Business**

There was no old business.

**New Business**

- Constitution ratification

Two ratifications were voted on:

C11.02. The voting membership of the Governing Board shall consist of the Senior Pastor, the elected officers of the congregation as described in C11.01, and four other board members at large, at least one of whom may be a youth and at least one of whom may be a young adult.

C11.03. All Governing Board members including the officers, shall be voting members of the congregation ~~eighteen years of age or older~~, and shall be elected by a majority vote of the congregation, or by written ballot if more than one candidate is nominated for a position.

**C11.02:** Chriss Latterell moved to ratify the change to C11.02 as is. Needs no second as it comes from an assembly of this church of more than one person.

**Discussion:** Carol Kramer asked if the new language means that two of the four members at large must be a youth or young adult? The answer is no, it says they **may** be a youth or young adult.

Sister Tashina explained that a youth means a young person from confirmation to age 18, and a young adult is someone aged 18 to 30.

Carol Kramer called for a vote.

Vote results: The motion passed after 90% of those present voted yes.

**C11.03:** Chriss Latterell moved to ratify the change to C11.03 as is. Needs no second as it comes from an assembly of this church of more than one person.

**Discussion:** Bryan Lillehaugen asked what happens if the first one is approved and the other isn't—won't they contradict each other?

Sister Tashina explained that yes, Bryan is correct. These items are in an odd order within our constitution and so we have to vote upon them in order. If this vote does not go through, they both get held for future conversation as they depend upon one another to align and not contradict each other.

Vote results: The motion passed.

## Staff Reports

Staff reports were moved in the agenda to be held during voting. Shepherd staff and the Governing Board prepared written reports that were published in the 2021 Annual Report that was sent via email to members. Staff members each spoke about something they felt grateful for in 2021 and something they were looking forward to in 2022.

**Senior Pastor Renee Patterson:** Grateful for in 2021 for our resiliency not just financially but also for finding ways to be together and rolling with new things. Looking forward to how God will be expanding us in 2022.

**Associate Pastor Brice Bloxham:** Grateful for our opportunities to gather as families. Looking forward to visiting all of you in 2022.

**Sister Tashina Good, Deacon:** Grateful for the individual connections made possible during this hard year; Looking forward to going places like a youth mission trip after two years without.

First vote counted and brought forward. See above.

**Jean Johnson, Interim Director of Music and Worship:** Grateful Joe Trucano got his dream job and I got to be your interim. Looking forward to filling the new worship director position.

**Jilene Ylonen, Preschool Director:** Grateful for all of the hard work in the preschool last year; looking forward to celebrating 25 years of having the preschool this year.

**Miranda Oliver, Director of Operations:** Grateful for the new projector – see how clear and quiet it is; looking forward to seeing your smiling faces in 2022.

**Dave Webb, Governing Board:** Thankful that we're back worshipping in person, church is about connections. Super proud of our staff and Pastor Renee.

Second vote counted and brought forward. See above.

## **Return to New Business**

- **Governing Board Elections**

Nominations for the Governing Board:

Position 1	Dave Webb: Chair
Position 2	Elizabeth Kohen: Treasurer
Position 3	Joshua Koepp: Secretary
Position 4	Anna Grace: Member-at-Large

- **2022 Budget**

Treasurer Elizabeth Kohen reported the key points for the 2022 budget:

Anticipated giving: The Finance committee budgeted for 6% less in giving in 2022

Personnel: Project a 3% increase in personnel costs in 2022

Preschool Growth: A successful opening of a toddler room.

Elizabeth further commented: Shepherd has a very conservative budget for 2022. The budget does not reflect the grants we'll receive in 2022—if you don't know already, Miranda, our director of operations, is very talented at locating grants.

A motion to approve the 2022 budget was made by Julie Streit; Gary Schroth seconded. The motion was approved by a voice vote.

- **Governing Board election results**

Voting results: All four members have been elected.

Dave Webb commented that what we saw here today is not the norm at churches across the metro area, referring to the financial strength of Shepherd of the Hills after two years of the pandemic.

**Dismissal**

Dave asked for a motion to adjourn the meeting. Dan Meyer so moved, Sherry Christensen seconded. Voice vote approved.

Meeting adjourned 11:51 a.m.

Submitted by: Gayle Nelson, Interim Secretary